



राजपत्र, हिमाचल प्रदेश (असाधारण)

हिमाचल प्रदेश राज्यशासन द्वारा प्रकाशित

शिमला, शनिवार, 31 दिसम्बर, 1983/10 पीष, 1905

हिमाचल प्रदेश सरकार

ELECTION DEPARTMENT

NOTIFICATION

Shimla-171002, the 23rd December, 1983

No. 5-13/81-Elec.—In supersession of this Department notifications No. 5--21/75-Elec., dated 24th May, 1976 and No. 5-4/77-Elec., dated 2nd September, 1977 and subsequent amendments notified thereto, the Governor, Himachal Pradesh in exercise of the powers vested in him under the proviso to Article 309 of the Constitution and in consultation with the Himachal Pradesh Public Service Commission, is pleased to frame afresh "Recruitment & Promotion Rules for the posts of Electoral Officer, Tehsildar (Elections) and Superintendent Grade-I, Class-II (Gazetted) respectively in the Election Department of Himachal Pradesh as per Annexure-I.

These rules shall come into force from the date of their publication in the Himachal Pradesh Government Rajpatra.

ANNEXURE-I

RECRUITMENT AND PROMOTION RULES FOR THE POST OF ELECTORAL OFFICER CLASS-II, (GAZETTED) IN THE DEPARTMENT OF ELECTION, HIMACHAL PRADESH GOVERNMENT

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| 1. Name of the post | Electoral Officer. |
| 2. Number of posts | Two. |
| 3. Scale of pay | Rs. 825—1580+Rs. 50/-as Special Pay |
| 4. Classification | Pay Class-II (Gazetted). |
| 5. Whether selection post or non-selection post | Selection. |
| 6. Age for direct recruits. | Not applicable. |
| 7. Minimum educational and other qualifications required for direct recruits. | Not applicable. |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. | Not applicable |
| 9. Period of probation, if any. | Two Years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and for reasons to be reduced to writing—100% by promotion. |
| 10. Method of recruitment, whether by direct recruitment or by promotion, deputation/transfer and the percentage of vacancies to be filled by various methods. | |
| 11. In case of recruitment by promotion, deputation/transfer, grades from which promotions, deputation/transfer to be made. | “By Promotion from amongst:—Tehsildars (Elections) and Superintendent Grade-I having at least 3 years regular service in the grade. (For purpose of promotion, a combined seniority list of eligible Tehsildar (Elections) and Superintendent Grade-I will be prepared on the basis of length of regular service in the respective grade).” |
| 12. If a D. P. C. exists, what is its composition | As constituted by the Government from time to time. |
| 13. Circumstances under which Himachal Pradesh Public Service Commission is to be consulted in making recruitment. | As required under the law. |
| 14. Relaxation Clause. | Where the Government is of the opinion that it is necessary or expedient to do so, it may by order, for reasons to be recorded in writing and in consultation with the Himachal Pradesh Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons or posts. |

Foot notes:—

1. A candidate for appointment to any service or post must be :—

- (a) A citizen of India, or
- (b) a subject of Nepal, or
- (c) a subject of Bhuttan, or
- (d) a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India, or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Re-public of Tenzania (formerly Tanganyika and Zanzibar), Zambia, Malawi Zire and Ethoppia with the intention of permanently settling in India :

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India/ State Government.

A candidate in whose case a cortificate of eligibility is necessary may be admitted to an examination or interview conducted by the Himachal Pradesh Public Service Commission or other recruiting authority, but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government of India/Government of Himachal Pradesh.

2. Provisions of columns 10 and 11 are to be revised by the Government in consultation with the Commission as and when the number of posts under column 2 are increased or decreased.

3. The appointment to this service shall be subject to orders regarding reservation in the services for Scheduled Castes/Scheduled Tribes/ Backward Classes issued by the Himachal Pradesh Government from time to time.

Departmental Examination :

4. (1) Every member of the service shall pass a departmental examination as prescribed in the Himachal Pradesh Departmental Examination Rules, 1976 within the probation period or within two years from the notification of these rules whichever is latter failing which he shall not be eligible to:

- (a) cross the efficiency bar next due ;
- (b) confirmation in the service; and
- (c) promotion to the next higher post:

Provided that if a member becomes otherwise eligible for promotion, within the period mentioned above, he shall be considered for promotion and if otherwise found fit, shall be promoted provisionally subject to his passing the departmental examination. He may be reverted if he fails to pass the same:

Provided further that an officer who has qualified the departmental examination in whole or in part prescribed under any other rules before the notification of these rules shall not be required to qualify the whole or in part of the examination as the case may be:

Provided further that an officer from whom no departmental examination was prescribed prior to the notification of these rules and who has attained the age of 45 years on the 1st

March, 1976 shall not be required to qualify the departmental examination prescribed under these rules.

(2) An officer on promotion to a higher post in his direct line of promotion shall not be required to pass the aforesaid examination if he has already passed the same in the lower gazetted post.

(3) The Government may, in consultation with the Himachal Pradesh Public Service Commission, grant in exceptional circumstances and for reasons to be reduced in writing, exemption in accordance with the Departmental Examination Rules to any class or category of persons from the departmental examination in whole or in part.

ANNEXURE—I

RECRUITMENT AND PROMOTION RULES FOR THE POST OF TEHSILDAR (ELECTIONS) CLASS-II (GAZETTED) IN THE DEPARTMENT OF ELECTIONS, HIMACHAL PRADESH GOVERNMENT

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| 1. Name of the post | Tehsildar (Elections). |
| 2. Number of posts | Two. |
| 3. Scale of pay | Rs. 825—1580. |
| 4. Classification | Class-II (Gazetted). |
| 5. Whether selection post or non-selection post | Selection. |
| 6. Age for direct recruits | Not applicable. |
| 7. Minimum educational and other qualifications required for direct recruits. | Not applicable. |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. | Not applicable. |
| 9. Period of probation, if any | Two years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and for reasons to be reduced to writing. |
| 10. Method of recruitment whether by direct recruitment or by promotion, deputation/transfer and the percentage of vacancies to be filled by various methods. | 100% by promotion. |
| 11. In case of recruitment by promotion, deputation transfer, grades from which promotions, deputation/transfer to be made. | <i>"By Promotion from amongst.</i> —Naib-Tehsildars (Elections) having at least of 5 years regular service in the grade. The D.P.C. to be presided over by the Chairman Himachal Pradesh Public Service Commission or a member thereof to be nominated by him. |
| 12. If a DPC exists, what is its composition. | As required under the law. |
| 13. Circumstances under which the Himachal Pradesh Public Service Commission is to be consulted in making recruitment. | |
| 14. Relaxation Clause | Where the Government is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing and in consultation with the Himachal Pradesh Public |

Service Commission, relax any of the provisions of these rules with respect to any class or category of persons or posts.

Foot notes:—

1. A candidate for appointment to any service or post must be:—

- (a) A citizen of India, or
- (b) a subject of Nepal, or
- (c) a subject of Bhuttan, or
- (d) a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India, or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri-Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly, Tanganyika and Zanzibar), Zambia, Malawi Zaire and Ethiopia with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India/State Government.

A candidate in whose case a certificate of a eligibility is necessary may be admitted to an examination or interview conducted by the Himachal Pradesh Public Service Commission or other recruiting authority, but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government of India/Government of Himachal Pradesh.

2. Provisions of columns 10 and 11 are to be revised by the Government in consultation with the Commission as and when the number of posts under column 2 are increased or decreased.

3. The appointment to this service shall be subject to orders regarding reservation in the services for Scheduled Castes/Scheduled Tribes/Backward Classes issued by the Himachal Pradesh Government from time to time.

4. *Departmental Examination.*—(1) Every member of the service shall pass a departmental examination as prescribed in the Himachal Pradesh Departmental Examination Rules, 1976 within the probation period or within two years from the notification of these rules whichever is latter failing which he shall not be eligible to :—

- (a) cross the Efficiency bar next due,
- (b) confirmation in the service, and
- (c) promotion to the next higher post:

Provided that if a member becomes otherwise eligible for promotion, within the period mentioned above, he shall be considered for promotion and if otherwise found fit, shall be promoted provisionally subject to his passing the departmental examination. He may be reverted if he fails to pass the same:

Provided further that an officer who has qualified the departmental examination in whole or in part prescribed under any other rules before the notification of these rules shall not be required to qualify the whole or in part of the examination as the case may be :

Provided further that an officer from whom no departmental examination was prescribed prior to the notification of these rules and who has attained the age of 45 years on the 1st March, 1976 shall not be required to qualify the departmental examination prescribed under these rules.

(2) An officer on promotion to a higher post in his direct line of promotion shall not be required to pass the aforesaid examination if he has already passed the same in the lower gazetted post.

(3) The Government may, in consultation with the Himachal Pradesh Public Service Commission, grant in exceptional circumstance and for reasons to be reduced in writing, exemption in accordance with the Departmental Examination Rules to any class or category of persons from the departmental examination in whole or in part.

ANNEXURE-I

RECRUITMENT AND PROMOTION RULES FOR THE POST OF SUPERINTENDENT GRADE-I (CLASS-II GAZETTED) IN THE DEPARTMENT OF ELECTION, HIMACHAL PRADESH GOVERNMENT

Gazetted) in the Department of Election, Himachal Pradesh Government

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| 1. Name of the post | Superintendent Grade-I. |
| 2. Number of posts | One. |
| 3. Scale of pay | Rs. 825—1580. |
| 4. Classification | Class-II (Gazetted). |
| 5. Whether selection post or non- selection post | Non-selection. |
| 6. Age for direct recruits | Not applicable. |
| 7. Minimum educational and other qualifications required for direct recruits. | Not applicable. |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. | Not applicable. |
| 9. Period of probation, if any | Two years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and for reasons to be reduced to writing. |
| 10. Method of recruitment, whether by direct recruitment or by promotion, deputation/transfer and the percentage of vacancies to be filled by various methods. | 100% by promotion. |
| 11. In case of recruitment by promotion, deputation/transfer, grades from which promotions, deputation/transfer to be made. | “By Promotion from amongst.—Superintendent Grade-III with at least 3 years regular service in the grade or 6 years regular service as Superintendent Gr. III and Assistant/Accountant/Senior Scale Stenographer combined ; failing which by promotion from amongst the Assistant/ Accountant/ Sr. Scale Stenographer, having at least 6 years regular service”. seniority list |

(for purpose of promotion a combined seniority list of eligible Assistant/ Accountant/Sr. Scale Stenographer will be prepared on the basis of length of regular service in the respective grade).

12. If a D.P.C. exists, what is its composition

The D. P. C. is to be presided over by the Chairman, Himachal Pradesh Public Service Commission or a Member thereof to be nominated by him.

13. Circumstances under which the Himachal Pradesh Public Service Commission is to be consulted in making recruitment.

As required under the law.

14. Relaxation clause.

Where the Government is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing and in consultation with the Himachal Pradesh Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons or posts.

Notes:—

1. A candidate for appointment to any service or post must be:—

- (a) A citizen of India, or
- (b) a subject of Nepal, or
- (c) a subject of Bhutan, or
- (d) a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India, or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tezania (formerly Tanganyika and Zanzibar), Jamaica, Malawi, Zaire and Ethiopia with the intention of permanently settling in India;

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India/ State Government.

A candidate in whose case a certificate of a eligibility is necessary may be admitted to an examination or interview conducted by the Himachal Pradesh Public Service Commission or other recruiting authority, but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government of India/Government of Himachal Pradesh.

2. Provisions of columns 10 and 11 are to be revised by the Government in consultation with the Commission as and when the number of posts under column 2 are increased or decreased.

3. The appointment to this service shall be subject to orders regarding reservation in the services for Scheduled Castes/ Scheduled Tribes/ Backward Classes issued by the Himachal Pradesh Government from time to time.

4. *Departmental Examination.*—(1) Every member of the service shall pass a departmental examination as prescribed in the Himachal Pradesh Departmental Examination Rules, 1976 within the probation period or within two years from the notification of these rules whichever is latter failing which he shall not be eligible to:—

- (a) cross the efficiency bar next due,
- (b) confirmation in the service, and
- (c) promotion to the next higher post:

Provided that if a member becomes otherwise eligible for promotion, within the period mentioned above, he shall be considered for promotion and if otherwise found fit, shall be promoted provisionally subject to his passing the departmental examination. He may be reverted if he fails to pass the same:

Provided further that an officer who has qualified the departmental examination in whole or in part prescribed under any other rules before the notification of these rules shall not be required to qualify the whole or in part of the examination as the case may be:

Provided further that an officer from whom no departmental examination was prescribed prior to the notification of these rules and who has attained the age of 45 years on the 1st March, 1976 shall not be required to qualify the departmental examination prescribed under these rules.

(b) An officer on promotion to a higher post in his direct line of promotion shall not be required to pass the aforesaid examination if he has already passed the same in the last gazetted post.

(c) The Government may, in consultation with the Himachal Pradesh Public Service Commission, grant in exceptional circumstances and for reasons to be reduced in writing, exemption in accordance with the Departmental Examination Rules to any class or category of persons from the departmental examination in whole or in part.

ATTAR SINGH,
Secretary.

